Annual General Meeting Minutes
of the Surat State School P&C Association

Date: 17th March 2015  Venue: Library  Chair: Sania Bradford
Meeting opened at: 3.20pm


Guests: Nil

Apologies: Karita Ferrier, Deanna Johnstone, Libby McLean, Jennifer Schwennesen

Julie Schutt moved and Peter MacBeth seconded that the apologies be accepted.

Minutes:
Minutes of last Annual General meeting:

A correction was noted and amended to the “year” on the original copy of the annual general meeting minutes -("Receipt and adoption of the Association’s 2013 Annual Audited Financial Statements and Accountability Compliance Transmission Report including all financial sub committee’s Audited Financial Statements and Treasurer’s Report") and ("Alice Johnstone moved and Chris Packer seconded that the 2013 Annual Financial Statements be adopted and accepted") * (it should read 2013 not 2014) and ("Mrs Karen Searle appointed Auditor for 2014") * (it should read 2014 not 2015).

Julie Schutt moved and Tanya Thompson seconded that the minutes of the last annual general meeting held on 18th March 2014 be carried as printed and be accepted as a true and correct record with noted amendments above. Carried.

Business arising from the minutes:
Nil

Treasurer’s report:
(Receipt and adoption of the Association’s 2014 Annual Audited Financial Statements and Accountability Compliance Transmission Report including all financial sub committee’s Audited Financial Statements and Treasurer’s Report)

Successfully audited.

Julie Schutt moved and Chrissy Chandler seconded that the 2014 Annual Financial Statements be adopted and accepted. Carried.

President’s Report:
(Receipt and adoption of President’s Annual Report)

Sania Bradford did not present a report, however briefly stated a few points about the 2014 year.

Lapse of Membership and Acceptance of Membership Applications for 2015
All Memberships lapse.

2015 Applications for Membership include: Michelle Newman, Leanne Nolan, Wendy Newman, Tanya Thompson, Helen Price, Josh Broadhead, Sania Bradford, Peter MacBeth, Bre Ziesemer, Kylie Washington, Jennifer Schwennesen, Scott Proud, Peter Freeman, Deanna Freeman, Chrissy Chandler, Gus Chandler, Leon Packer, Christine Packer, Sally Broadhead, Megan Coveney, Clifford Schutt, Julie Schutt

Julie Schutt moved and Bre Ziesemer seconded that the Applications for Membership as listed above be accepted. Carried.

**Election of Officers/Executive Committee**

All positions vacant. Justin Washington assumes Chair. A thank you from Justin Washington to the outgoing committee.

**Nominations for President:**
- Nominated by Sania Bradford
- Nomination accepted/declined: Accepted
- No further nominations.
- Election unopposed/carried over.

**Nominations for Vice-President:**
- Nominated by Bre Ziesemer
- Nomination accepted/declined: Accepted
- No further nominations.
- Election unopposed/carried over.

**Nominations for Secretary:**
- Nominated by Self (Julie) and Julie (Bre) seconded by Tanya Thompson
- Nomination accepted/declined: Accepted
- No further nominations.
- Election unopposed/carried over.

**Nominations for Treasurer:**
- Nominated by Kylie Washington
- Nomination accepted/declined: Accepted
- No further nominations.
- Election unopposed/carried over.

**Election of Sub-Committee Representatives**

**No Swimming Club Sub-Committee**

**Music Representative:**
- Nominated by Self seconded by Bre Ziesemer

**Tuckshop Co-ordinator:**
- Nominated by Helen Price seconded by Kylie Washington
Uniform Co-ordinator: Chrissy Chandler
Nominated by Chris Packer seconded by Helen Price

No QCPCA Representative

Football/Netball Representative: Helen Price
Nominated by Kylie Washington seconded by Bre Ziesemer

RREAP Representative: Leanne Nolan
(Rural & Remote Education Assistance Program)
Nominated by Self seconded by Tanya Thompson

LCC Representative: Chris Packer
(Local Chaplaincy Committee)
Nominated by Self seconded by Tanya Thompson

Appointment of the Association's Auditor

Mrs Karen Searle appointed Auditor for 2015. A letter of thanks to be forwarded to Karen Searle.

General Business:

P&C Constitution - no changes noted.

Annual Operational Plan (AOP) - Sania briefly advised of a few changes and goals in the 2015 plan. Wendy Newman kindly advised that the Maranoa Regional Council have agreed to continue to support the P&C with their Battery Muster Fundraiser until at least March 2016.

Sania Bradford moved and Chris Packer seconded that the annual operational plan be adopted and endorsed. Carried.

Student Protection Risk Management Strategy

Sania Bradford moved and Sally Broadhead seconded that the reviewed 2015 Student Protection Risk Management Strategy be adopted and endorsed. Carried.

Meeting closed at: 4.05pm

Minutes endorsed as true and correct .../.../..... Chair Signature: ......................................