General Meeting Minutes
of the General Meeting of Surat State School P&C Association

Date: 17th March 2015        Venue: Library        Chair:          Meeting opened at: 4.05pm

Attendance: Justin Washington, Sania Bradford, Tanya Thompson, Kylie Washington,
Chrissy Chandler, Megan Coveney, Sally Broadhead, Helen Price, Chris Packer, Bre
Ziesemer, Peter MacBeth, Julie Schutt, Josh Broadhead, Leanne Nolan, Michelle
Newman, Wendy Newman

Guests: Nil

Apologies: Deanna Johnstone, Karita Ferrier, Libby McLean, Jennifer Schwennesen

Julie moved and Tanya seconded that the apologies be accepted. Carried.

Minutes:
Minutes of last meeting: Julie moved and Sania seconded that the minutes of the last
meeting held on 17th February 2015 be carried as printed. Carried.

Business arising from the minutes:

A suggestion made to perhaps not read out the previous minutes, but have them
distributed prior, would help reduce the meeting length. It was noted that the meeting
minutes are distributed via an email contact list.

Rodeo - the date for the rodeo is actually the 21st of March, not the 28th March as was
stated at the previous meeting. As it clashes with the opening day and march past for
Saturday sport, it was decided to decline the offer of running the canteen. It was noted
that another fundraising group has already been organised for the gate.

Playground - It was noted that materials have been ordered and the areas of concern on
the fort will be made more safe.

Correspondence:

<table>
<thead>
<tr>
<th>Date</th>
<th>From</th>
<th>Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inward —</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13/03/15</td>
<td>Design a Brick</td>
<td>Brochure</td>
</tr>
<tr>
<td>13/03/15</td>
<td>Maps Fundraising</td>
<td>Mothers Day Catalogue</td>
</tr>
</tbody>
</table>

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<td></td>
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Nil

Julie moved and Tanya seconded that the inwards correspondence be received and the
outwards adopted. Carried.

Business arising from the correspondence:
Executive Actions:
Nil

Treasurer’s report:

28th February 2015 account balance is $18965.43CR. (Statement Attached)

Accounts for Payment

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wagon Wheel Friendly Grocer</td>
<td>$1371.60</td>
</tr>
<tr>
<td>Surat Butchery</td>
<td>$106.52</td>
</tr>
<tr>
<td>LW Reid</td>
<td>$380.25</td>
</tr>
<tr>
<td>Scholastic Australia</td>
<td>$445.50</td>
</tr>
<tr>
<td>Lucky Tickets</td>
<td>$520.00</td>
</tr>
</tbody>
</table>

Additional Information:
An amount of $1416.00 was received at the meeting (cash yet to be banked) from the sale of lucky tickets.

Market Breakfast profit was $339.98.

Julie moved and Sania seconded that the accounts for payment be accepted. Carried.

Julie moved and Sania seconded that the financial statements as distributed be received and the accounts for payment be ratified. Carried.

Reports:

1. Principal's Report:

   1. Curriculum – Student and staff morale is high. Classrooms are very productive with staff feedback being positive in regards to student engagement, progress and behaviour. School climate and culture is very positive.

   2. ARD Visits – School has had visits from two separate Assistant Regional Directors this term. Both ARDs were impressed with the level of engagement displayed by our students across the school. They were also very impressed with the enthusiasm and positivity that was evident amongst the staff. Compliments were received for our grounds and classroom presentation.

   3. New School Mission Statement: The Surat State School way is to commit to our learning, strive for excellence and succeed in all we do.

   4. New School Motto: Commit, Excel, Succeed
5. Classroom observations for pedagogy improvement are currently being implemented with all teachers.

6. Camp – Tallebudgera Beach School Camp for Year 5/6 class combined with Yuleba and Wallumbilla. Camp is set for Sunday 12 July to Friday 17 July.

7. Justin will be attending Qld School Rugby League training camp and National Carnival from 1 August to 14 August. Acting Principal arrangements TBA.

8. Facilities – Start up meeting BAS is planned for Thursday 19 March.


10. Annual Asbestos training for next meeting.

11. Finance – As per Budget Overview Report.

12. Thank you for your ongoing support.

2. **Music Report:**

   Nil

3. **Uniform Report:**

   An order form will be distributed before the holidays.

4. **Tuckshop Report:**

   Nil

5. **Football/Netball Report:**

   Nil

6. **QCPCA Report:**

   Nil

**General Business:**

**Brick Paver Project** - The revised layout plan, implementation plan and planting plan for the project was presented and an explanation given on each plan/stage. A new pathway extension to the Prep building has been incorporated into the plan, which will give all weather access and a connection to the main school. The school currently has $5000 available for the project. The project will be completed in stages, with completion expected to be in approximately 3-4 years time. It is hoped to have a large component of the plan completed this year. Scope of works and plans will be sent for tenders. A suggestion made to also advertise locally.
Uniforms - A suggestion made to have girls high school shirts available on hand. It was noted that these were able to be ordered by the school and delivered very quickly through Hannas.

New Motions:
Nil

New Members:
Nil

Next meeting:
General Meeting - Tuesday, 19th May at 3.15pm.

Meeting closed at: 5.00pm

Minutes endorsed as true and correct ../..../..... President’s Signature: ......................................